

FLANNER HOUSE ELEMENTARY SCHOOL

2011-2012 Performance Analysis

Core Question 3: Is the school meeting its operations and access obligations?

3.1. Has the school satisfactorily completed all of its organizational and governance obligations?	
STANDARD	School has substantially completed all of its organizational and governance obligations as specified in the Compliance and Governance Handbook, including: a) maintenance of adequate “compliance and governance binder” containing all required documents; b) completion of criminal background checks on all Board members; c) transparency of meetings and decision-making in accordance with open meetings obligations; d) maintenance of adequate Board minutes. Any concerns are minor and the school presents a credible plan to address them.

2011-12 Performance: Does Not Meet Standard

Flanner House Elementary School (FHE) is aware of the organizational and governance obligations as specified in the Compliance and Governance Handbook, however struggles to submit compliance materials in a timely manner which inhibits proper maintenance of their compliance and governance binder.

While the school has shown improvement in transparency of meeting and decision-making, it still does not always ensure strict adherence to the Open Door Law including timely posting of board meetings or canceled meetings. The school must work to update and submit compliance materials in a timely manner while also maintaining clear and concise board minutes; therefore, the school does not meet the Mayor’s Office standard for this indicator for 2011-12.

3.2. Is the school’s physical plant safe and conducive to learning?	
STANDARD	Significant health and safety code requirements are being met AND the facility generally provides a safe environment that is conducive to learning, based on conditions such as: a design well-suited to meet the curricular and social needs of its students, faculty, and community members; a size appropriate for the enrollment and student-teacher ratios in each class; good maintenance and security; well-maintained equipment and furniture that match the educational needs of the students; and accessibility to all students.

2011-12 Performance: Meets Standard

In 2011-12, the Flanner House Elementary School facility met all health and safety code requirements and provided a safe environment conducive to learning. While a significant part of the school’s facility requires students to be educated in modular units, the design, size,

maintenance, security, equipment and furniture are all adequate to meet the school's needs at this time. The facility is small, but the school's Board made a strategic decision to reduce the number of grade levels offered so that the space would be adequate to serve the students appropriately. The Mayor's Office monitoring of FHE's compliance with health and safety code requirements has not revealed any significant concerns related to these obligations. Accordingly, the school meets the Mayor's Office standard for this indicator for 2011-12.

3.3. Has the school established and implemented a fair and appropriate pupil enrollment process?	
STANDARD	The school's enrollment process complies with applicable law; there are minimal documented parent complaints suggesting that it is not being implemented fairly or appropriately; AND the school has engaged in outreach to students throughout the community.

2011-12 Performance: Meets Standard

In 2011-12, Flanner House Elementary School's admission and enrollment practices met the requirements of Indiana's charter school law. The Mayor's Office received no complaints from parents regarding the school's enrollment practices. The Mayor's Office received copies of FHE's enrollment policies and marketing plans. The school has implemented a lottery system and gives preference to siblings of current students, as allowed for by law. Based on the 2011-12 academic year, the school meets the Mayor's Office standard for this indicator.

3.4. Is the school properly maintaining special education files for its special needs students?	
STANDARD	The school is fulfilling its legal obligations regarding special-needs students, as indicated by conditions such as the following: individualized education plans are up-to-date, student evaluations or re-evaluations have occurred within the appropriate timeframe, files contain the relevant required information, such as, file log sheet, parent consent form, documentation of case conference notification to parents and other conference participants and signatures of attendees at case conferences.

2011-12 Performance: Approaching Standard

The special education (SPED) files at Flanner House Elementary School reveal that the school is in compliance, but is still moving towards best practices. Goals were well written, measurable and appropriate for students. Updates about student progress were also clear to follow. Parent focus groups yielded contradictory reports about their satisfaction with Flanner House Elementary School's SPED program. In order to improve communication between SPED parents and teachers, the review team concludes that additional parent informational meetings, meet-the-teacher events, and focus groups would help to keep parents actively involved in all aspects of their children's learning and growth at the school and lead to additional best practices. Therefore, in 2011-12, Flanner House Elementary was found to be approaching the Mayor's Office standard for special education files for its special needs students.

3.5. Is the school fulfilling its legal obligations related to access and services to English as a Second Language (ESL) students?	
STANDARD	The school is fulfilling its legal obligations regarding ESL students, as indicated by conditions such as the following: appropriate staff have a clear understanding of current legislation, research and effective practices relating to the provision of ESL services; relationships with students, parents, and external providers that are well-managed and comply with law and regulation.

Not Evaluated. Flanner House Elementary School was not evaluated on this indicator for 2011-12.